

Tracking Number: SIF/2015/100471

PHARMACY COUNCIL OF INDIA

**Standard Inspection Format (S.I.F) for institutions conducting
B Pharm**

(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)

(SIF-B)

To be filled up by P.C.I

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No.

**NAME OF THE INSPECTORS: 1.
(IN BLOCK LETTERS)**

2.

PART-1

A-GENERAL INFORMATION

A - I.1

Name of the Institution

C.U. Shah College of Pharmacy S.N.D.T. Women's University

Complete Postal address:

Sir Vithaldas Vidya Vihar, Juhu, Santacruz (West), MUMBAI-400 049.

Telephone Number with STD Code

9122 26609577

Fax No

9122266097577

Email

cuscp@yahoo.co.in

Year of Establishment

1980

Status of the course conducting body

Aided

(Enclose copy of Registration documents of Society/Trust)

A - I.2

Name of the Society/Trust/Management

S.N.D.T. Women's University

(attach documentary evidence)

Address	S.N.D.T. Women's University 1, Nathibai Thackersey Road Churgate, MUMBAI-400 020.
Telephone Number with STD Code	9122 220301879
Fax No	912222018226
Email	registrar@sndt.ac.in
Website	www.sndt.ac.in

A - I.3

Name of the Person to be contacted by phone	Dr Mrs K K Singh
Designation	Principal
Address	C.U. Shah College of Pharmacy S.N.D.T. Women's University Sir Vithaldas Vidya Vihar, Juhu, Santacruz (West), MUMBAI-400 049.
STD Code	9122
Telephone Number	
Office	912226609577
Residence	26609577
Mobile	7774011827
Fax No	912226609577
Email	cushahpharmacy@sndt.ac.in

A - I.4

Name of the Head of the Institution	Dr Mrs K K Singh
Address	C.U. Shah College of Pharmacy S.N.D.T. Women's University Sir Vithaldas Vidya Vihar, Juhu, Santacruz (West), MUMBAI-400 049.

Signature of the Head of the Institution

Signature of the Inspectors

A - I.5

FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL

a. DETAILS OF AFFILIATION FEE PAID

Name of the Course	Affiliation Fee Paid Upto	Receipt No.	Dated	Remarks of the Inspectors
B Pharm	2015-16	D. D No. 547900	24/04/2015	

b. APPROVAL STATUS

Name of the Course	Approved Upto	Intake Approved and Admitted	PCI	State Govt	University	Remarks of the Inspectors
B Pharm	2015-16	Approved Letter No & Date	17-1/2013-PCI/28856-985-dated 20/09/2013	PCI 1089/[3697]/TE-1A dated 20/06/1989	F.26-10/79-T.5 dated 13/8/1981	
		Approved Intake	40	30	30	
		Actually Admitted	30	30	30	

c. STATUS OF APPLICATION

COURSES INSPECTED FOR				
Course	Extension of Approval	Increase in Intake of Seates	Current Intake	Proposed increase in Intake
B Pharm	Yes	No	30	0

Note: Enclose relevant documents

A - I.6

Whether other educational institutions/courses are also being run by the trust/institution in the same building/campus?

If yes, give status

No

A - I.6 a

Status of the Pharmacy Course:	
Independent Building	Yes
Wing of Another College	No
Separate Campus	No
Multi Institutional Campus	Yes

Examining Authority:

Degree Course

With complete postal Address, Telephone No. and STD Code.

The Registrar S.N.D.T. Women's Univ.,1, Nathibai Thackersey Road, MUMBAI – 400 020

Signature of the Head of the Institution

Signature of the Inspectors

B - DETAILS OF THE INSTITUTION

B - I.1

Name of the Principal

Dr K K Singh

Qualification / Experience	Qualification		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm	Yes	15 years, out of which 5 years as Prof. / HOD		
	PhD	Yes	10 years, out of which at least 05 years as Asst. Prof		

* Documentary evidence should be provided

B - I.2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied/Not Complied	Intake reduced/Stopped in the last 03 years*
B Pharm	25/03/2013	NIL	Yes	No

* Enclose Documents

B - I.3

Status of Governing Council	University
Details of the Governing Body	Enclosed

Minutes of the last Governing council Meeting	Not Enclosed
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B - I.4

Pay Scales

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE/UGC/State Govt.	Yes	Yes	Yes	
Non-Teaching Staff	State Government	Yes	Yes	Yes	

B - I.5

B Pharm Course: Admission statement for the past three year

ACADEMIC YEAR	2013-2014	2014-2015	2015-2016
Sanctioned	40	40	40
No. of Admissions	30	28	25
Unfilled Seats	0	2	5
No of Excess Admission	0	0	0

B - I.6

Academic information: Percentage of UG results for the past three years based on University Calender

ACADEMIC YEAR	2013-2014	2014-2015	2015-2016
1st Year	99	86	
2nd Year	88	90	
3rd Year	100	100	
Final Year	100	100	
Pass % (Final Year)	100	100	

B - II

Co-Curricular Activities / Sports Activities

Whether college has NSS Unit	No
If no give reasons	S. N. D. T. University has NSS unit. C. U. Shah College of Pharmacy, being a conducted college of S. N. D. T. Women's University, our students participate in the University NSS unit program.
NSS Program Officer's Name	Mrs Linda Dennis
Programme Conducted Details	1.Tree plantation 2.Celebration of Savitribai Phule Jayanti 3.Our students acted as volunteers in Yuva, youth festival of SNTD Women's University 4.Orientation of new students in NSS 5.Students participated in blood donation camp organized by NSS 6. Torch rally by students and teachers
Whether students participating in University level cultural activities/Co-curricular/Sports activities	Yes
Physical Instructor	Available
Sports Ground	Shared
Are you Associated with other Organization/Institution/Trust/Society Running Pharmacy Course	Yes
Organization/Institution/Trust/Society Name	
Complete Postal Address.	
Telephone No.	
Nature of Association	

Signature of the Head of the Institution

Signature of the Inspectors

C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C .1 Resources and funding agencies (give complete list)

C .2 Please provide following Information

Receipts			Expenditure			Remarks of the Inspector
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants		CAPITAL EXPENDITURE			
	a. Government	18900000.00				
	b. Others	0.00				
2.	Tuition Fee	960000.00	1.	Building	2410000.00	
3.	Library Fee	0.00	2.	Equipment	138000.00	
4.	Sports Fee	0.00	3.	Others	123500.00	
5.	Union Fee	0.00	REVENUE EXPENDITURE			
6.	Others	975000.00	1.	Salary	16225000.00	
			2.	Maintenance Expenditure		
				i. College	211000.00	
				ii. Others	0.00	
			3.	University Fee	340000.00	
			4.	Apex Bodies Fee	100000.00	
			5.	Government Fee	0.00	
			6.	Deposit held by the College	0.00	
			7.	Others	1585700.00	
			8.	Misc. Expenditure	33800.00	
	Total	20835000.00		Total	18495500.00	

Note: Enclose relevant documents

Signature of the Head of the Institution

Signature of the Inspectors

PART- II PHYSICAL INFRASTRUCTURE

1.	a. Availability of Land (B.Pharm courses)	Available
	a) 2.5 acers District HQ/Corporation/Municipality limit	
	b) 0.5 acre for City/Metros	
	b. Building	Own
	c. Land Details to be in the name of Trust and Society	Enclosed
	i. Own Records to be enclosed	
	ii. Sale deed	
	d. Building	
	i) Approved Building plan, sale deed to be enclosed	Enclosed
	e. Total Built Area of the college building in sq. mts	Built up Area 2560
		Amenities and Circulation Area 626

2. Class Rooms

Total Number of Class rooms provided at the end of 4 Year Course					
Class	Required	Available Numbers	Required Area * for each class room	Available Area in Sq. mts	Remarks of the Inspectors
B.Pharm	04	4	90 sq. mts each (Desirable) 75 sq. mts each (Essential)	330	

[* To accomodate 60 students]

3. Laboratory requirement at the end of 4 Years

Sl.No.	Infrastructure for	Requirement As Per Norms	Available No.	Area in Sq. mts	Remarks or Deficiency
1	Laboratory Area for B.Pharm Course	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	10	932	
2	Pharmaceutics	03 Laboratories	3	289	
3	Pharmaceutical Chemistry	02 Laboratories	2	210	

4	Pharmaceutical Analysis	01 Laboratory	1	84	
5	Pharmacology	02 Laboratories	2	150	
6	Pharmacognosy	01 Laboratories	1	75	
7	Pharmaceutical Biotechnology	01 Laboratory	1	84	
8	Preparation Room for each lab	10 sq mts (minimum)	1	40	
9	Area of the Machine Room	80-100 Sq.mts	1	84	
10	Central Instrumentation Room	80 Sq.mts with A/ C	4	120	
11	Store Room I	1 (Area 100 Sq mts)	1	100	
12	Store Room II	1 (Area 20 Sq mts)	1	20	

The Institutes will not be permitted to run the courses in the rented building on or after 31.12.2008

1. All the Laboratories should be well lit & ventilated.
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution whenever necessary.
3. The workbenches should be smooth and easily cleanable preferably made of non-absorbant material.
4. The water taps should be non-leaking and directly installed on sinks Drainage should be efficient.
5. Balance room should be attached to the concerned laboratories.

4. Administration Area

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Principal's Chamber	01	30 Sq. mts	1	37	
2	Office - I - Establishment	01	60 Sq. mts	1	52	
3	Office - II - Academics			1	10	
4	Confidential Room			1	10	

5. Staff Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	HODs for B.Pharm course	Minimum 4	20 Sq. mts x 4	4	80	
2	Faculty Rooms for B.Pharm course		10 Sq. mts x n (n=No. of teachers)	4	100	

6. Meuseum, Library, Aniaml house and other Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Animal House	01	80 Sq. mts	1	120	
2	Library	01	150 Sq. mts	1	1567	
3	Museum	01	50 Sq. mts (Maybe attached to the Pharmacognosy lab)	1	58	
4	Auditorium/ Multi Purpose Hall (Desirable)	01	250 - 300 seating capacity	1	195	
5	Seminar Hall	01		1	84	
6	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	1	200	

7. Student Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Girls's Common Room (Essential)	01	60 Sq. mts	1	80	
2	Boy's Common Room (Essential)	01	60 Sq. mts	0	0	
3	Toilet Blocks for Girls	01	24 Sq. mts	5	70	
4	Toilet Blocks for Boys	01	24 Sq. mts	3	56	

5	Drinking Water facility - Water cooler (Essential)	01	--	4	12	
6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single occupancy	0	0	
7	Girls's Hostel (Desirable)	01	9 Sq.mts/Room (Single occupancy) or 20 Sq.mts/Room (Triple occupancy)	1	1000	
8	Power Backup Provision (Desirable)	01	--	0	0	

8. Computer and other Facilities

Name	Required	Available		Remarks/Deficiency
		No.	Area in Sq.mts	
Computer Room B.Pharm Course	01 (Area 75 Sq. mts)	1	75	
Computer (Latest Configuration)	1 system for every 10 students (UG & PG)	30	0	
Printers	1 Printer for every 10 computers	20	0	
Multi Media Projector	01	5	0	
Generator (5KVA)	01	0	0	

9. Amenities(Desirable)

Name	Requirment as per Norms in area	Available		Not Available	Remarks/Deficiency
		No.	Area in Sq.mts		
Principal Quarters	80 Sq. Mtr.	1	80		
Staff Quarters	16 x 80 Sq. mts	4	1280		
Canteen	100 Sq. mts	2	343		
Parking Area fro staff and students		1	405		
Bank Extension Counter		1	93		
Cooperative Stores		1	10		

Guest House	80 Sq. mts	1	100		
Transport Facility for students		0	0	Public Transport	
Medical Facilities(First Aid)		1	11		

10.A. Library Books and Periodicals

The minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles(No)	Minimum Volumes(No)	Available		Remarks of the Inspectors
				Title	No.	
1	Number Of Books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	3047	4064	
2	Annual Addition of Books		100 to 150 books per year	104	122	
3	Periodicals Hard Copies/Online		10 National 05 International periodicals	12	86	
4	CDS		Adequate Nos	8	11	
5	Internet Browsing Facilities		Yes/No (Minimum ten Computers)	Available		
6	Reprographic Facilities: PhotoCopier Fax Scanner		01 01 01	AvailableAvailableAvailable		
7	Library Automation and Computrized System			Available		
8	Library timings			9.30 am-5.30 pm		

10.C.Library Staff

Sl. No.	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M.Lib.	1	Available	
2	Assistant Librarian	D.Lib.	1	Available	
3	Library Attenders	10+2 / PUC	2	Available	

**Signature of the Head
of the Institution**

Signature of the Inspectors

PART III ACADEMIC REQUIREMENTS

Course Curriculum

1. Student Staff Ratio:

(Required ratio --- Theory -> 60:1 and Practicals -> 20:1) If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicles	Remarks of the Inspectors
B. Pharm	30:1	15:1	

2. Scheme of B. Pharm Course:

Semester

3. Date of Commencement of session/ sessions for B.Pharm:

Commencement	Completion
10/06/2015	04/05/2016

4. Vacation

	No of Days		No of Days
Summer :	40	Winter :	30

5. Total No. of working days

202

6. Time Table copy Enclosed:

Yes

7. Whether the prescribed numbers of classes are being conducted as per university norms

B Pharm I

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Mathematics and Statistics	60	57	0	0	0	
Computer science	45	42	0	0	0	
Microbiology-I	60	57	60	60	15	
Anatomy Physiology & Pathophysiology- I	30	25	0	0	0	
Physical Chemistry	60	58	120	116	29	
Organic Chemistry-I	60	63	120	124	31	
Pharmaceutical chemistry-I	60	57	0	0	0	
Pharmaceutics-I	60	56	120	108	27	
Environmental Sciences	60	56	0	0	0	
Anatomy Physiology & Pathophysiology- II	30	34	60	60	15	
Functional English & Communication Skills	30	30	0	0	0	

B Pharm II

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharmaceutical Engineering	45	45	0	0	0	
Pharmacognosy-I	60	60	90	90	30	

Microbiology-II	60	56	90	81	27	
Anatomy Physiology and Pathophysiology III	60	56	0	0	0	
Pharmaceutical Analysis-I	60	57	90	87	29	
Organic Chemistry-II	60	58	0	0	0	
Pharmaceutical Chemistry-II	60	62	0	0	0	
Pharmaceutics-II	30	30	60	60	15	
Physical Pharmacy I	30	32	60	68	17	
Physical Pharmacy II	30	30	60	60	15	
Pharmaceutics III	30	30	60	60	15	

B Pharm III

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharmaceutical Juriprudence	50	53	0	0	0	
Pharmacognosy-II	50	53	75	81	27	
Clinical Pharmacy and Drug Interactions	25	36	0	0	0	
Pharmacology-I	50	52	75	66	22	
Pharmaceutical Analysis-II	50	50	100	100	25	
Dispensing and Hospital Pharmacy	50	50	75	69	23	
Pharmaceutical Chemistry-III	50	53	100	100	25	

Pharmaceutics-III	50	46	100	100	25	
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B Pharm IV

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Industrial organization and Drug Store Management	50	50	0	0	0	
Cosmeticology	50	60	100	100	25	
Biopharmaceutics and Pharmacokinetics	25	25	0	0	0	
Pharmacology-II	50	50	100	96	24	
Biochemistry	50	50	75	72	24	
Biotechnology	25	26	0	0	0	
Pharmaceutical Chemistry-IV	50	50	100	104	26	
Pharmaceutics-IV	50	48	100	100	25	

8. Whether Tutorials are being conducted (if yes, as per university norms)

Yes

9. Number of Guests Lecturers/Seminars/Work Shops/Symposia/Presentations conducted during last year

Name of the Event	2013-2014	2014-2015	2015-2016
Guest Lectures	7	3	1
Seminars	1	2	1
Workshops	2	1	0
Symposia	0	0	0

B. Papers Presented/Published during last 3 years

	2013-2014		2014-2015		2015-2016	
	National	International	National	International	National	International

Published	10	7	4	14	0	0
Presented	30	12	30	9	0	0

10. Whether Internal Assessments are conducted periodically as per university/ Board norms

B. PHARM

Class	I Sessional Dates		II Sessional Dates		III Sessional Dates		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B. Pharm	11/08/2014	18/08/2014	19/01/2015	12/01/2015	16/03/2015	23/03/2015	
II B. Pharm	22/09/2014	15/09/2014	12/01/2015	19/01/2015	23/03/2015	16/03/2015	
III B. Pharm	22/09/2014	15/09/2014	12/01/2015	19/01/2015	23/03/2015	16/03/2015	
IV B. Pharm	18/08/2014	25/08/2014	12/01/2015	19/01/2015	23/03/2015	16/03/2015	

11. Whether Evaluation of the internal assessments is Fair

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Class	No of Candidates scored more than 80%		No of Candidates scored 60% - 80%		No of Candidates scored 50% - 60%		No of Candidates scored less than 50%		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B. Pharm	0.00	0.00	15.00	26.00	5.00	2.00	8.00	0.00	
II B. Pharm	2.00	0.00	18.00	34.00	7.00	0.00	7.00	0.00	
III B. Pharm	0.00	0.00	10.00	34.00	18.00	0.00	6.00	0.00	
IV B. Pharm	0.00	0.00	20.00	31.00	11.00	0.00	0.00	0.00	

12. Work load of Faculty members for B. Pharm

S.No.	Name of Faculty	Subjects Taught	B. Pharm								Total Work Load	Remarks of the Inspectors
			I		II		III		IV			
			Th	Pr	Th	Pr	Th	Pr	Th	Pr		
1	Dr. Aparna Darshan Palshetkar	Cosmeticology	0	0	0	0	0	0	4	8	12	
		Microbiology I	4	0	0	0	0	0	0	0	4	
		Pharmaceutical Engineering	0	0	3	0	0	0	0	0	3	

		Pharmaceutics IV	0	0	0	0	0	0	0	4	8	12	
2	Dr. Kamalinder K Singh	Pharmaceutics III Pharmaceutics V	0	0	2	0	0	0	0	0	0	2 2	
3	Dr. MILINDKUMAR JAGANNATHJI BHITRE	Organic Chemistry II Pharmaceutical Analysis I Semester III Pharmaceutical Chemistry II Pharmaceutical Chemistry IV Semester VIII	0	0	4	0	0	0	0	0	0	4 10 4 8	
4	Dr. Pratima Arun Tatke	Biochemistry Semester VIII Biotechnology semester VII Organic Chemistry I Semester II Pharmaceutical Chemistry III Pharmaceutical Chemistry IV	0	0	0	0	0	0	4	6		10 2 8 6 6	
5	Dr. Supriya Sudhakar Mahajan	Pharmaceutical Analysis II Pharmacutical Chemistry IV	0	0	0	0	4	8	0	0		12 12	
6	Mrs. Minakshi Nitin Nehete	Organic Chemistry-I Pharmaceutical Chemistry-I Physical Chemistry Physical pharmacy I Physical Pharmacy II	0	8	0	0	0	0	0	0	0	8 4 12 4 5	
7	Mrs. Prachi Charudatta Mehendale	Dispensing and Hospital Pharmacy Pharmaceutics I Pharmaceutics III	0	0	0	0	4	4	0	0		8 8 4 6	

		Pharmaceutics IV Pharmaceutics V Physical Pharmacy I Physical Pharmacy II	0 0 0	0 0 0	0 2 1	0 0 0	0 0 0	4 0 0	0 0 0	4 2 1	
8	Mrs. Rohini Shyam Waghmare	Environmental Sciences Microbiology II Pharmacognosy I Pharmacognosy II	4 0 0 0	0 0 0 0	0 0 4 0	0 6 6 0	0 0 0 4	0 0 0 6	0 0 0 0	4 6 10 10	
9	Mrs. Tanmayee Amit Joshi	Anatomy Physiology and Pathophysiology I Anatomy Physiology and Pathophysiology II Clinical Pharmacy Drug Interaction Pharmacology I Pharmacology II	2 2 0 0 0	0 4 0 0 0	0 0 0 0 0	0 0 0 4 0	0 0 4 6 0	0 0 0 0 0	0 0 0 0 8	2 6 4 10 8	

13. Percentage of students qualified in GATE in the last Three Years

Details	Year : 2013-2014	Year : 2014-2015	Year : 2015-2016
No of Students Appeared	20	15	0
No of Student Qualified	10	5	0
Percentage	50	33	

14. Whether the Institution has an Industry interaction Cell: Available

Events	Details For thr previous Year
No of Industrial Visits	2
Insdustrials Tour	0

Industrial Training	45
No of resource persons from the Industry for Guest Lectures	8
No. of collaboration projects with Industry	8

15. Percentage of students placed through the college placement cell in the last Three Years

Details	Year : 2013-2014	Year : 2014-2015	Year : 2015-2016
No of Students Appeared for campus interview	37	12	0
% Percentage	65	50	

16. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and Related Societies) --

Signature of the Head of the Institution

Signature of the Inspectors

PART IV - PERSONNEL

TEACHING STAFF

1. Details of Teaching Faculty for B. Pharm Course to be enclosed in the format mentioned below:

S.No.	Name	Designation	Qualification	Date of Joining	Teaching Experience After PG	State Pharmacy Coun. Reg No.	Signature of Faculty	Remarks of Inspector
1	MILINDKUMAR JAGANNATHJI BHITRE	Asstt. Professor	M Pharm, Phd, B Pharm,	09/08/2004	11.1 + 9.0	25687		
2	Supriya Sudhakar Mahajan	Professor	B Pharm, Ph. D. (Tech) in Pharmaceutical Chemistry, M. Sc. (Tech) in Pharmaceutical Chemistry,	08/04/2005	10.4 + 22.7	113996		
3	Tanmayee Amit Joshi	Lecturer	B Pharm,	21/06/2010	5.2 + 0.0	83110		

4	Minakshi Nitin Nehete	Lecturer	B Pharm, M Pharm,	21/06/2010	5.2 + 5.9	53754		
5	Rohini Shyam Waghmare	Lecturer	B Pharm, M Pharm,	21/06/2010	5.2 + 0.0	93384		
6	Prachi Charudatta Mehendale	Lecturer	B Pharm, M Pharm,	09/08/2010	5.1 + 5.7	47777		
7	Pratima Arun Tatke	Professor	B Pharm, M Pharm, PHD,	01/01/2009	6.7 + 20.8	17009		
8	Kamalinder K Singh	Principal/Director	PHD, B Pharm, M Pharm,	21/06/2010	5.2 + 25.9	113997		

2. Qualification and Number of Staff Members

Qualification							
B Pharm		M Pharm		PhD		Others	
15		11		7		2	Part Time

3. Teaching Staff required year wise exclusively for B. Pharm for intake of 60 Students.

	No. of staff required for I B. Pharm	Available	No. of staff required for II B. Pharm	Available	No. of staff required for III B. Pharm	Available	No. of staff required for IV B. Pharm	Available
Principal	1	1	1	1	1	1	1	
Pharmaceutical Chemistry	1	2	2	2	3	7	4	7
Pharmaceutical Analysis	1	0	--	0	--	0	1	0
Pharmacology	1	2	2	2	3	2	4	2
Pharmacognosy	1		2		3		3	
Pharmaceutics	1	0	2	4	3	2	4	0
Total	6		9		13		17	
Part Time teaching staff	3		--		--		--	
Remarks of the Inspection Team								

*Part time teaching staff for Mathematics, Biology and Computer Science should be appointed.

4. Staff Pattern for B. Pharm courses Department wise / Division wise: Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks of the Inspectors of inspection team
Department of Pharmaceutics	Professor	1	0	
	Asst.	1	3	
	Professor	4	3	
	Lecturer			
Department of Pharmaceutical Chemistry (including Pharmaceutical Analysis)	Professor	1	2	
	Asst.	1	1	
	Professor	4	1	
	Lecturer			
Department of Pharmacology	Professor	1	2	
	Asst.	1	0	
	Professor	3	1	
	Lecturer			
Department of Pharmacognosy	Professor	1	0	
	Asst.	1	0	
	Professor	2	1	
	Lecturer			

5. Selection criteria and Recruitment Procedure for Faculty

a. Whether Recruitment Committee has been formed	<input checked="" type="radio"/> Yes <input type="radio"/> No
b. Whether Advertisement for vacancy is notified in the Newspapers	<input checked="" type="radio"/> Yes <input type="radio"/> No

c. Whether Demonstration Lecture has been conducted	<input checked="" type="radio"/> Yes <input type="radio"/> No
d. Whether opinion of Recruitment Committee Recorded	<input checked="" type="radio"/> Yes <input type="radio"/> No

6. Details of Faculty Retention for:

Name of Faculty Member	Period	Percentage
Dr. K. K. Singh Dr. S. S. Mahajan Dr. M. J. Bhitre Dr. P. A. Tatke	Duration of 15 year and above	40
	Duration of 10 year and above	
Mrs T. A. Joshi Mrs M. N. Nehete Mrs R. S. Waghmare Mrs. P. C. Mehendale	Duration of 5 year and above	40
Dr. Aparna D. Palshetkar	Less than 5 years	20

7. Details of Faculty Turnover

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
Dr. K. K. Singh Dr. S. S. Mahajan Dr. P. A. Tatke Dr. M. J. Bhitre Mrs T. A. Joshi Mrs M. N. Nehete Mrs R. S. Waghmare Mrs. P. C. Mehendale Dr. Aparna D. Palshetkar	% of faculty retained in last 3 yrs	Yes	No	No	No

8. Number of Non-teaching staff available for B. Pharm course for intake of 60 students:

Sl No.	Designation	Required Number	Required Qualification	Available Number Qualification	Remarks of the Inspectors
1	Laboratory technician	1 for each Dept	D. Pharm	4 SSC PASS	
2	Labortory Assistants/ Attenders	1 for each Lab (minimum)	SSLC	4 SSC FAIL	
3	Office Superintendent	1	Degree	1 B COM	
4	Accountant	1	Degree	0	
5	Store keeper	1	D. Pharm/ Degree	2 BSC	
6	Computer Data Operator	1	BCA / Graduate with Computer Course	1 M Com	

7	First Division Assistant	1	Degree	0	
8	Second Division Assistant	2	Degree	0	
9	Peon	2	SSLC	5	SSC FAIL
10	Cleaning personnel	Adequate	---	2	5 TH PASS
11	Gardener	Adequate	---	1	SSC FAIL

9. Scale of pay for Teaching faculty (to be enclosed):

S.No.	Name	Qualification	Designation	Basic Pay	D.P.	DA	HRA	CCA & Additional Pay	Other Allowances	Deductions			Bank A/C No	PAN No	EPF A/C No	Total	Signature
										PT	TD S	EP F					
1	MILINDKUMAR JAGANNATHJI BHITRE	M Pharm, Phd, B Pharm,	Asstt. Professor	48110	9000	57110	17133	300	2400	5704	20000	0	4634118000694	ACAPB6367R	PF/NGC/PC/CUS/9	93487	
2	Supriya Sudhakar Mahajan	B Pharm, Ph. D. (Tech) in Pharmaceutical Chemistry, M. Sc. (Tech) in Pharmaceutical Chemistry,	Professor	56430	10000	67678	19929	300	2400	6650	30000	0	4634118000141	AAMPM6914H	PF/NGC/PC/CUS/40	125659	

3	Tanmayee Amit Joshi	B Pharm,	Lecturer	197 80	600 0	257 80	773 4	300	2400	0	200 0	0	463411800 0703	ANNPR58 10R	--	6159 9	
4	Minakshi Nitin Nehete	B Pharm, M Pharm,	Lecturer	197 80	600 0	257 80	773 4	300	2400	0	350 0	0	463411800 0705	AEUPN18 10P	--	6159 99	
5	Rohini Shyam Waghmare	B Pharm, M Pharm,	Lecturer	197 80	600 0	257 80	773 4	300	2400	0	350 0	0	463411800 0702	AKIPC556 5E	--	5721 9	
6	Kamalinder K Singh	PHD, B Pharm, M Pharm,	Principal/Di rector	596 90	100 00	557 52	209 07	300	4600	69 70	100 00	0	463410100 0410	AANPS11 02Q	PF/NGC/PC/C US/3	1340 81	
7	Prachi Charudatta Mehendale	B Pharm, M Pharm,	Lecturer	197 80	600 0	257 80	773 4	300	2400	0	350 0	0	463411800 0704	ANYPM35 40L	--	6159 9	
8	Pratima Arun Tatke	B Pharm, M Pharm, PHD,	Professor	532 50	100 00	676 78	189 75	300	2400	63 30	220 00	0	463411800 0168	ABDPT94 14B	PF/NGC/PC/C US/8	1319 66	
9	Aparna Darshan Palshetkar	B Pharm, M Pharm,	Lecturer	350 00	0	0	0	0	0	0	0	0		APTPP914 0A		3500 0	

10. Whether facilities for Research / Higher studies are provided to the faculty?

☒ Yes ☐ No

(Inspectors to verify documents pertaining to the above)

11. Whether faculty members are allowed to attend workshops and seminars?

☒ Yes ☐ No

(Inspectors to verify documents pertaining to the above)

12. Scope for the promotion for faculty: Promotions

☒ Yes ☐ No

13. Gratuity Provided

☒ Yes ☐ No

14. Details of Non-teaching staff members (list to be enclosed)

Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors
MR. SADANAND KATALKAR	Laboratory Technician	SSC PASS	01/08/1984	30		
MRS SAILEE DUDWADKAR	Store keeper	BSC	15/12/1990	24		
MR S.V.MANE	Peon	SSC FAIL	01/08/1985	30		
MR VINOD SOLANKI	Peon	SSC FAIL	01/08/1985	30		
MR. DEEPAK BAIT	Peon	7 TH PASS	16/06/1993	22		
MR. RAJESHWAR SHIRKE	Cleaning personnel	5 TH PASS	05/09/1996	18		
MR. P. JADHAV	Laboratory Assistants	SSC FAIL	01/12/1989	26		
MR J D TRILOTKAR	Laboratory Assistants	SSCFAIL	01/12/1989	26		
Sureshkumar Nair	Office Superintendent	B COM	15/12/2011	23		
ASHOK MULAM	Store keeper	SSC FAIL	01/12/1989	26		
SUDHIR PATIL	Laboratory Technician	SSC	18/01/1997	18		
SANTOSH KAMBALE	Peon	SSC FAIL	01/10/1997	18		
SUPRIYA MORE	Laboratory Technician	D PHARM	10/06/2015	4		

RACHANA KOLAMBEKAR	Laboratory Technician	B Sc CHEM	10/06/2015	4		
PRANALI KUDALI	Typiest	B A	25/09/2012	18		
KRISHNA BAWKAR	Gardener	SSC FAIL	10/06/2015	18		
ULKA PATANE	Cleaning personnel	5 th pass	10/06/2015	3		
Hasmukh Meheda	Peon	SSC	10/06/2015	4		
Ujjwala Gamare	Librarian	M Lib	10/06/2015	3		
Ganesh Monde	Labortory Assistants	12	10/06/2015	2		
Pandurang Bawkar	Labortory Assistants	4 th pass	10/06/2015	5		
Tejaswita Dalvi	Computer Data Operator	M Com	27/08/2015	0		
Suhas Khatate	Typiest	12	23/06/2015	1		
Neha Chavan	Typiest	B Com	10/06/2015	1		

15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs.

☒ Yes ☐ No

Signature of the Head of the Institution

Signature of the Inspectors

PART V - DOCUMENTATION

Records Maintained (Essential)			
Sl. No.	Records	Yes/No	Remarks of the Inspectors
1	Admission Registers	Yes	
2	Individual Service Register	Yes	
3	Staff Attendance Registers	Yes	
4	Sessional Marks Register	Yes	
5	Final Marks Register	Yes	
6	Student Attendance Registers	Yes	
7	Minutes of meetings-Teaching Staff	Yes	
8	Fee Paid Registers	Yes	
9	Acquittance Registers	Yes	
10	Accession Register for books and Journals in Library	Yes	
11	Log Book for chemicals and Equipment costing more than Rupees one lakh	Yes	
12	Job Cards for laboratories	Yes	
13	Standard operating Procedures (SOP's) for Equipment	Yes	
14	Laboratory Manuals	Yes	
15	Stock Register for Equipment	Yes	
16	Animal House Records as per CPCSEA	Yes	

Signature of the Head of the Institution

Signature of the Inspectors

PART - VI

Financial Resource Allocation and Utilization for the past Three years

(Audited Accounts for previous year to be enclosed)

Expenditure in Rs. 2013-2014			Expenditure in Rs. 2014-2015			Expenditure in Rs. 2015-2016			Remarks of the Inspectors*
Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	
2600000	530500	1667000	2225000	650000	1575000	1620000	650000	1020000	

Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years
(Enclose purchase invoice)

Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Remarks of the Inspectors*
Chemicals	450000	425000	Chemicals	500000	499300	Chemicals	500000	0	
Glassware	200000	105500	Glassware	150000	150187	Glassware	150000	0	
Equipment	1500000	1267000	Equipment	1100000	810586	Equipment	1000000	0	
Books	150000	100000	Books	175000	150211	Books	120000	0	
Journals	300000	300000	Journals	300000	286279	Journals	300000	0	

*Last three years including the academic year till the date of inspection

Signature of the Head of the Institution

Signature of the Inspectors

PART VII – EQUIPMENT AND APPARATUS

1 . Department wise List of Minimum equipments required for B Pharm

Department of Pharmacology

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscopes	15	15	Yes	
2	Haemocytometer with Micropipettes	20	35	Yes	
3	Sahli's haemocytometer	20	20	Yes	
4	Hutchinson's spirometer	1	1	Yes	
5	Spygmomanometer	5	5	Yes	
6	Stethoscope	5	5	Yes	
7	Permanent Slides for various tissues	0	10	Yes	
8	Models for various organs	0	5	Yes	
9	Specimen for various organs and systems	0	5	Yes	
10	Skeleton and bones	0	1	Yes	
11	Different Contraceptive Devices and Models	0	5	Yes	
12	Muscle electrodes	1	1	Yes	
13	Lucas moist chamber	1	1	Yes	
14	Myographic lever	1	1	Yes	
15	Stimulator	1	1	Yes	
16	Centrifuge	1	2	Yes	
17	Electronic Balance	1	1	Yes	
18	Physical /Chemical Balance	1	2	Yes	
19	Sherrington's Kymograph Machine / Polyrite	10	15	Yes	
20	Sherrington Drum	10	15	Yes	
21	Perspex bath assembly (single unit)	10	18	Yes	
22	Aerators	10	15	Yes	
23	Computer with LCD	1	1	Yes	
24	Software packages for experiment	1	2	Yes	
25	Standard graphs of various drugs	0	1	Yes	

26	Actophotometer	1	1	Yes	
27	Rotarod	1	1	Yes	
28	Pole climbing apparatus	1	1	Yes	
29	Analgesiometer (Eddy's hot plate and radiant heat methods)	1	1	Yes	
30	Convulsiometer	1	1	Yes	
31	Plethysmograph	1	1	Yes	
32	Digital pH meter	1	1	Yes	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Folin-Wu tubes	60	60	Yes	
2	Dissection Tray and Boards	10	37	Yes	
3	Haemostatic artery forceps	10	10	Yes	
4	Hypodermic syringes and needles of size 15,24,26G	10	10	Yes	
5	Levers, cannulae	20	20	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmacognosy

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscope with stage micrometer	15	40	Yes	
2	Digital Balance	2	2	Yes	
3	Autoclave	2	2	Yes	
4	Hot air oven	2	2	Yes	
5	B.O.D.incubator	1	1	Yes	
6	Refrigerator	1	1	Yes	

7	Laminar air flow	1	1	Yes	
8	Colony counter	2	2	Yes	
9	Zone reader	1	1	Yes	
10	Digital pH meter	1	1	Yes	
11	Microscope with stage and oil immersion objective	20	20	Yes	
12	Sterility testing unit	1	1	Yes	
13	Camera Lucida	15	15	Yes	
14	Eye piece micrometer	15	15	Yes	
15	Stage micrometer	20	20	Yes	
16	Incinerator	1	1	Yes	
17	Moisture balance	1	1	Yes	
18	Heating mantle	15	15	Yes	
19	Flourimeter	1	1	Yes	
20	Vacuum pump	2	2	Yes	
21	Micropipettes (Single and multi channeled)	2	2	Yes	
22	Micro Centrifuge	1	1	Yes	
23	Projection Microscope	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Reflux flask with condenser	20	20	Yes	
2	Water bath	20	20	Yes	
3	Clavengers apparatus	10	10	Yes	
4	Soxhlet apparatus	10	10	Yes	
5	TLC chamber and sprayer	10	10	Yes	
6	Distillation unit	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutical Chemistry

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Hot plates	5	5	Yes	
2	Oven	3	3	Yes	
3	Refrigerator	1	3	Yes	
4	Analytical Balances for demonstration	5	20	Yes	
5	Digital balance 10mg sensitivity	10	10	Yes	
6	Suction pumps	6	6	Yes	
7	Muffle Furnace	1	1	Yes	
8	Mechanical Stirrers	10	15	Yes	
9	Magnetic Stirrers with Thermostat	10	10	Yes	
10	Vacuum Pump	1	3	Yes	
11	Digital pH meter	1	2	Yes	
12	Microwave Oven	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Distillation Unit	2	2	Yes	
2	Reflux flask and condenser single necked	20	20	Yes	
3	Reflux flask and condenser double / triple necked	20	20	Yes	
4	Burettes	40	60	Yes	
5	Arsenic Limit Test Apparatus	20	20	Yes	
6	Nessler's Cylinders	40	40	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutics

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Homogenizer	5	5	Yes	
2	Digital balance (10 mg sensitivity)	5	5	Yes	
3	Microscopes	5	5	Yes	
4	Stage and eye piece micrometers	5	5	Yes	
5	Brookfield's viscometer	1	3	Yes	
6	Ball mill	1	1	Yes	
7	Sieve shaker with sieve set	1	1	Yes	
8	Double cone blender	1	1	Yes	
9	Propeller type mechanical agitator	5	5	Yes	
10	Autoclave	1	2	Yes	
11	Steam distillation still	1	1	Yes	
12	Vacuum Pump	1	1	Yes	
13	Standard sieves, sieve no. 8, 10, 12,22,24, 44, 66, 80	0	10	Yes	
14	Tablet punching machine	1	2	Yes	
15	Capsule filling machine	1	1	Yes	
16	Ampoule washing machine	1	1	Yes	
17	Ampoule filling and sealing machine	1	1	Yes	
18	Tablet disintegration test apparatus IP	1	2	Yes	
19	Tablet dissolution test apparatus IP	1	3	Yes	
20	Monsanto's hardness tester	1	2	Yes	
21	Pfizer type hardness tester	1	1	Yes	
22	Friability test apparatus	1	2	Yes	

23	Clarity test apparatus	1	1	Yes	
24	Ointment filling machine	1	1	Yes	
25	Collapsible Tube Crimping Machine	1	1	Yes	
26	Tablet coating pan	1	1	Yes	
27	Magnetic stirrer, 500ml and 1 liter capacity, with variable speed control.	10	10	Yes	
28	Digital pH meter	2	2	Yes	
29	All purpose equipment with all accessories	1	2	Yes	
30	Aseptic Cabinet	1	1	Yes	
31	BOD Incubator	2	2	Yes	
32	Bottle washing Machine	1	1	Yes	
33	Bottle Sealing Machine	1	1	Yes	
34	Bulk Density Apparatus	2	2	Yes	
35	Conical Percolator (glass/ copper/ stainless steel)	10	10	Yes	
36	Capsule Counter	2	2	Yes	
37	Energy meter	2	2	Yes	
38	Hot Plate	2	2	Yes	
39	Humidity Control Oven	1	1	Yes	
40	Liquid Filling Machine	1	1	Yes	
41	Mechanical stirrer with speed regulator	2	10	Yes	
42	Precision Melting point Apparatus	1	2	Yes	
43	Tray Drier	1	1	Yes	
44	Distillation Unit	1	1	Yes	
Appratus:					
Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Ostwald's viscometer	15	15	Yes	

2	Stalagmometer	15	15	Yes	
3	Desiccator	5	5	Yes	
4	Suppository moulds	20	20	Yes	
5	Buchner Funnels Small, medium, large	0	5	Yes	
6	Filtration assembly	1	1	Yes	
7	Permeability Cups	5	5	Yes	
8	Andreason's Pipette	3	3	Yes	
9	Lipstick moulds	10	10	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Pharmaceutical Biotechnology

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Orbital shaker incubator	1	1	Yes	
2	Lyophilizer (Desirable)	1	1	Yes	
3	Gel Electrophoresis (Vertical and Horizontal)	1	1	Yes	
4	Phase contrast/Trinocular Microscope	1	1	Yes	
5	Refrigerated Centrifuge	1	1	Yes	
6	Fermenters of different capacity (Desirable)	1	1	Yes	
7	Tissue culture station	1	1	Yes	
8	Laminar airflow unit	1	1	Yes	
9	Diagnostic kits to identify infectious agents	1	1	Yes	
10	Rheometer	1	1	Yes	
11	Viscometer	1	1	Yes	
12	Micropipettes (single and multi channeled)	0	5	Yes	
13	Sonicator	1	1	Yes	

14	Respinometer	1	1	Yes	
15	BOD Incubator	1	1	Yes	
16	Paper Electrophoresis Unit	1	1	Yes	
17	Micro Centrifuge	1	1	Yes	
18	Incubator water bath	1	1	Yes	
19	Autoclave	1	1	Yes	
20	Refrigerator	1	1	Yes	
21	Filtration Assembly	1	1	Yes	
22	Digital pH meter	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Central Instrumentation Room

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Colorimeter	1	1	Yes	
2	Digital pH meter	1	2	Yes	
3	UV- Visible Spectrophotometer	1	2	Yes	
4	Fluorimeter	1	1	Yes	
5	Digital Balance (1mg sensitivity)	1	2	Yes	
6	Nephelo Turbidity meter	1	1	Yes	
7	Flame Photometer	1	1	Yes	
8	Potentiometer	1	1	Yes	
9	Conductivity meter	1	1	Yes	
10	Fourier Transform Infra Red Spectrometer (Desirable)	1	1	Yes	
11	HPLC	1	4	Yes	

12	HPTLC (Desirable)	1	1	Yes	
13	Atomic Absorption and Emission spectrophotometer (Desirable)	1	1	Yes	
14	Biochemistry Analyzer (Desirable)	1	1	Yes	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	1	1	Yes	
16	Deep Freezer (Desirable)	1	2	Yes	
17	Ion- Exchanger	1	1	Yes	
18	Lyophilizer (Desirable)	1	1	Yes	
NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.					

Observations of the Inspectors:

Compliance of the last recommendations by Inspectors

Specific obserations if not compiled

Signature of Inspectors:	1.
	2.

Note:

- 1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.**
- 2. The team is requested to record their comments only after physical verification of records and details.**

Signature of the Head of the Institution

Signature of the Inspectors

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